



**New Jersey Department of Environmental Protection**  
**NOTICE OF VACANCY**  
**(Filling of this position is contingent upon further approval process)**  
**Posting Number: CFR21-01**

( ) DIVISION/PROGRAM      ( ) DEPARTMENT      (X) STATEWIDE      ( ) NATIONWIDE

**TITLE:** Boat Attendant (Hourly)      **SALARY:** \$15.00 an hour  
**OPENING DATE:** January 14, 2021      **CLOSING DATE:** February 1, 2021  
**EXISTING VACANCIES:** Two (2)      **WORKWEEK:** 40-Hour Workweek

**PROGRAM/LOCATION:**      DEPARTMENT OF ENVIRONMENTAL PROTECTION  
Climate and Flood Resilience  
Division of Coastal Engineering-Aids to Navigation  
Unit 302 Marine Road  
Forked River, New Jersey 08731

**SCOPE OF ELIGIBILITY:** Open to candidates who meet the requirements below.

**DESCRIPTION:** Under direction of a supervisor, in a state department or agency, assists in the operation and maintenance of various types of boats assigned to the unit; does related work as required.

**SPECIFIC TO THE POSITION:** Learns to assist in the marking and maintenance of the state's coastal waters and inland waterways and lakes. Makes minor repairs and adjustments to flashing beacons. Makes minor repairs to gasoline and diesel engines on state-owned boats; adjusts and services the boat and its motor; cleans or replaces the points and plugs; cleans and adjusts filters and strainers, charges the batteries, and greases and oils movable parts. Operates hoisting gear to lift heavy objects and placement, removes and maintains navigation aids. Assists in the proper storage of boats and equipment to safeguard them from weather, damage, and/or theft. Assists in the operation of patrol and work boats of varied sizes. Stores fuel; uses and stores life preservers, fire extinguishers, and flares; handles and stores lines (ropes) and anchors. Cleans and ventilates bilges. Prepares basic reports. Will be required to learn to utilize various types of electronic and/or manual recording and computerized information systems used by the agency, office, or related units.

**PREFERRED SKILL SET:**

- Knowledge of the operation, servicing, cleaning, and maintenance of patrol boats and motors.

**REQUIREMENTS:**

**LICENSE:** Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

**RESIDENCY:** All persons newly hired on or after September 1, 2011 have one year from the date of employment to establish, and then maintain principal residence in the State of New Jersey subject to the provisions of N.J.S.A. 52:14-7 (L.2011, Chapter 70), also known as the “New Jersey First Act”.

**AUTHORIZATION TO WORK:** Selected candidates must be authorized to work in the United States per the Department of Homeland Security, United States Citizenship and Immigration Services Regulations. **NOTE:** The State of New Jersey does not provide sponsorship for citizenship to the United States.

**NOTE:** Interviews will be granted based on the cover letter, resume, and credentials submitted in response to this notice. Please include the posting number in the subject of the e-mail when submitting your credentials.

If you have established Veteran’s Preference with the Department of Military and Veterans Affairs, please submit proof of this along with your resume.

**SUBMIT LETTER OF INTEREST, RESUME AND E-MAIL ADDRESS BY 4:00 PM ON THE CLOSING DATE TO:**

Abbie Tang-Smith  
Climate and Flood Resilience  
PO Box 420; Mail Code 501-01A  
Trenton, NJ 08625-0420  
E-mail Address: CFR.Resumes@dep.nj.gov

**POSTING AUTHORIZED BY:**      Phiroza Stoneback, Manager  
Division of Human Resources

**Accommodations will be made for qualified applicants or employees with disabilities**  
**New Jersey Department of Environmental Protection is an Equal Opportunity Employer**